

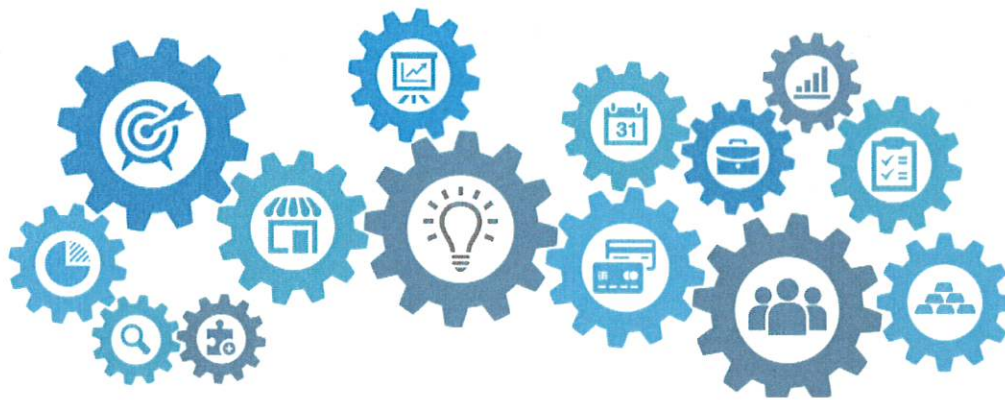


REOPEN ALABAMA

PHASE ONE

SMALL BUSINESS EMERGENCY TASK FORCE

APRIL 2020



MESSAGE FROM THE CHAIRMAN

The Honorable Kay Ivey
Governor of the State of Alabama
State Capitol
Montgomery, Alabama

Dear Governor Ivey:

Thank you for including the Small Business Commission in Alabama's response to the ongoing COVID-19 pandemic. As you are aware, an Emergency Task Force was created to assess the effects of the pandemic on small businesses across the state, and now that the spread of the virus appears to be trending downward, we have begun preparing for the future.

To that end, the Task Force appointed a diverse subcommittee of business leaders and members of the Alabama Legislature and selected State Representative Danny Garrett as chairman of the panel. The subcommittee was charged with determining the best method for safely reopening businesses, restoring commerce, and recharging Alabama's economy while, at the same time, protecting the public health.

The subcommittee members have worked tirelessly to make contact with business owners across all industry sectors in order to provide the most comprehensive recommendations possible.

On behalf of the Alabama Small Business Commission Emergency Task Force and the Subcommittee to Reopen the Economy, we respectfully submit Phase One of our Reopen Alabama report that summarizes our findings and specific recommendations from the initial phase of this process. We look forward to expanding these recommendations in future phases towards our common goal of putting all Alabamians back to work.

With many thanks for your confidence in our efforts,

Will Ainsworth
Lieutenant Governor

Representative Danny Garrett (HD-44)
Chair, Subcommittee to Reopen the Economy

"We look forward to expanding these recommendations in future phases towards our common goal of putting all Alabamians back to work."

IMPACTS: ECONOMY & HEALTH

\$1.3B

Alabama could see a decrease of \$1.3 billion in the Education Trust Fund budget if income and sales tax drop by 20 percent. A decline of this magnitude would have a detrimental impact on Alabama's current and future workforce, economy, public health, and education system.

\$400M

A 20 percent reduction in receipts to the General Fund budget would mean a loss of \$400 million and significantly reduced funding for numerous state agencies. State, county and local governments would also see major losses of revenue.

**DR. KARESTAN KOENEN
HARVARD T.H. CHAN
SCHOOL OF PUBLIC HEALTH**

"Uncertainty and lack of control are the two key drivers of stress. And we know that stress is related to increased anxiety and depression, particularly among people who are vulnerable."

**ALABAMA POLICY INSTITUTE
COVID-19 IN ALABAMA**

"It is a difficult time. That is undeniable. It is in these difficult times that the ingenuity of Americans and Alabamians must be harnessed to arrive at a solution that prioritizes human life *and* the general social and economic welfare."



Executive Summary

The COVID-19 pandemic has caused uncertainty and disruption in all areas of the daily lives of Alabamians. The spread of the virus has severely strained Alabama's health care system, closed schools and universities, and cancelled sporting events. From an economic perspective, government officials have mobilized containment and mitigation efforts by implementing guidelines for business and industry in an effort to reduce the spread of COVID-19 and prioritize the health and safety of Alabama citizens. Eventually, the Alabama Department of Public Health took the necessary step of issuing a stay-at-home order for the public and deeming certain industries as "essential". This measure resulted in the closure of certain businesses across the state, causing extreme instability to the state and local economies.

Alabama's economic vitality is critical to the health and prosperity of the citizens of Alabama and will play a major role in the eventual defeat of COVID-19. For this reason, the Alabama Small Business Commission's Emergency Task Force designated a specific subcommittee to study how Alabama can fully reopen its economy in a safe, organized and effective manner. This subcommittee consists of public officials and industry leaders from all areas of the state who brought diverse and necessary perspectives to the table to help construct the recommendations provided in this report.

Many of the recommendations included in this report are measures that are already being put into practice by businesses that have been deemed "essential". The recommendations included in this report are meant to strengthen those measures already in place with a goal of creating a consistent and effective set of guidelines that can be implemented on an economy-wide basis.

Retail Industry COVID-19 Measures

The retail industry is a prime example of an industry that, if allowed to apply simple but effective measures to protect against the spread of COVID-19, would result in the reopening of hundreds of businesses across the state and the reemploying of thousands of workers. Through the research performed on the retail industry, the subcommittee determined that retailers of all types can eliminate, or extremely limit, any interaction between employees and customers, as well as customers with other customers. In many cases, sanitation measures are already in place with most retailers and can easily be increased if certain measures are required. Measures to reduce the interaction of customers in high-traffic areas can be easily administered and enforced by employees and are measures that are already being utilized by grocery-type retail stores. The recommendations referenced in this section of the report require little-to-no training and are easily communicated to employees and customers.

The detailed recommendations included in Retail Industry section of this report are summarized in the general measures below, but include more detail and guidance in the report. The recommended measures include, but are not limited to:

- Strictly monitoring the health of employees and placing any employee who displays symptoms of COVID-19 on sick leave
- Limiting the number of people allowed inside the place of business at one time

- Increasing the frequency of all sanitizing and cleaning measures and requiring additional sanitizing measures for certain circumstances
- Enforcing social distancing in all areas of the place of business, specifically high-traffic areas where markings will be required to ensure safe spacing at all times
- Establishing measures to limit interaction between employees and customers

Close Contact Services Industry COVID-19 Measures

The Close Contact Services Industry is an industry where more extreme health and safety measures will be required due to the frequent, and often necessary, interaction between an employee and a customer. Ensuring that businesses within this industry have access to, obtain, and utilize personal protective equipment (PPE) will be critical in the safe and responsible reopening of these businesses. Frequent communication of these measures to employees will be required to ensure proper implementation.

The recommendations included in Close Contact Services Industry section of this report are summarized in the measures below, but include more detail and guidance in the report. The recommended measures include, but are not limited to:

- Strictly monitoring the health of employees and placing any employee who displays symptoms of COVID-19 on sick leave
- Limiting the number of people allowed inside the place of business at one time
- Enforcing social distancing in all areas of the place of business
- Requiring PPEs, specifically face masks and gloves, for all employees who will interact with a customer
- Increasing the cleaning, sanitizing, and disinfecting measures
- Providing services by appointment only

Restaurant and Bar Industry COVID-19 Measures

The Restaurant and Bar Industry is one that is essential to Alabama's economy, particularly during the summer season when tourism increases in the state. The research obtained through this report shows that limiting any interaction between employees and customers, as well as customers with other customers, is critical in this industry. Another unique measure in this industry will be eliminating or vigorously sanitizing all frequently contacted items, such as salt shakers and menus. Communicating and providing oversight of the measures relating to employees and customers will be critical in their effectiveness.

The recommendations included in Restaurant, Bar and Hotel Industry section of this report are summarized in the measures listed below, but include more detail and guidance in the report itself. The recommended measures include, but are not limited to:

- Strictly monitoring the health of employees and placing any employee who displays symptoms of COVID-19 on sick leave
- Enforcing social distancing in all areas of the place of business, including between tables or booths as well as outside of the establishment when there is a wait
- Limiting the number of people allowed inside the place of business at one time
- Eliminating opportunities of interaction among customers with frequently contacted items

- Increasing the frequency of all sanitizing and cleaning measures and requiring additional sanitizing measures for certain circumstances

Medical and Health Services Industry COVID-19 Measures

In addition to hospitals, there are other members of the Medical and Health Services Industry that are critical to the well-being of Alabama's citizens. These companies include services like dental and physical therapy, which include close contact or direct contact between the employee and the customer. Ensuring that businesses obtain and utilize personal protective equipment (PPE) will be critical to the safety and health of individuals operating and consuming within this industry. In many cases, customers will also need to obtain PPEs in order to attend an appointment with a company in this industry. Communicating these measures to customers during the appointment scheduling process will be critical.

The recommendations included in the Medical and Health Services Industry section of this report are summarized in the measures listed below, with more detailed information regarding the measures provided in the report itself. The recommended measures include, but are not limited to:

- Strictly monitoring the health of employees and placing any employee who displays symptoms of COVID-19 on sick leave
- Providing services by appointment only and communicating any necessary PPE requirements to the customer for the appointment
- Limiting the number of people allowed inside the place of business at one time
- Requiring temperature checks and health screenings for customers before entering the place of business
- Requiring the use of PPEs by employees
- Limiting the contact between the administrative staff and the customers, such as eliminating check-in forms and receipts when possible

Pharmacy Industry COVID-19 Measures

The pharmacy industry is another critical component to the health and well-being of Alabama's citizens. While pharmacies are currently implementing measures to protect against COVID-19, the subcommittee identified clear and specific measures that can be applied to all pharmacies across the state. Because employees operating in a pharmacy are handling medicines to improve the health of individuals, it is important that personal protective equipment is utilized by staff while handling medication.

The recommendations included in the Pharmacy Industry section of this report are summarized in the measures listed below, with more detailed information regarding the measures provided in the report itself. The recommended measures include, but are not limited to:

- Strictly monitoring the health of employees and placing any employee who displays symptoms of COVID-19 on sick leave
- Providing services by appointment only and encouraging prescription submission to be done by telephone or online

- Enforcing social distancing in all areas of the place of business, specifically high-traffic areas where markings will be required to ensure safe spacing at all times
- Limiting the number of people allowed inside the place of business at one time
- Increasing the cleaning and sanitizing measures for the pharmacy area
- Utilizing PPEs by employees to eliminate potential contamination of medication
- Limiting the contact between the administrative staff and the customers, such as eliminating check-in forms and receipts where companies are able

Manufacturing and Industrial Industry COVID-19 Measures

The manufacturing and industrial industry is one where employee protection and communication are the key tools in combatting COVID-19. Companies in this industry have little-to-no interaction with customers on a daily basis; however, most have a rather large employee base that operates on multiple shifts in a 24-hour period. Regardless of where a company exists in the product lifecycle, the managing of goods in and goods out will also require increased attention during these unique circumstances. Fortunately, Alabama's manufacturing community has already risen to the challenge, with many companies creating "return to work" plans and COVID-19 response teams with the primary goal of making employee health and safety a priority. The recommendations referenced in this section of the report will require training, oversight and additional supplies, such as sanitary or personal protective equipment.

The detailed recommendations included in Manufacturing and Industrial Industry section of this report are summarized in the measures listed below, but include more detail and guidance in the report. The recommended measures include, but are not limited to:

- Strictly monitoring the health of employees and placing any employee who displays symptoms of COVID-19 on sick leave
- Enforcing social distancing in all areas of the facility and limiting the access to communal areas
- Increasing the frequency of all sanitizing and cleaning measures and establishing a strategy for sanitizing goods coming into the facility
- Executing a facility-wide "return to work" plan where employees will be briefed and trained on the new safety and health measures
- Providing certain personal protective equipment (PPE) to employees and establishing an adequate supply of PPE

Real Estate Industry COVID-19 Measures

The business types reviewed in the Real Estate Industry mainly focus on real estate agencies. The measures recommended take into account the necessary physical requirements for real estate agents and their customers. Measures to limit physical meetings and real estate showings are recommended in order to minimize the potential spreading of COVID-19.

The detailed recommendations included in Real Estate Industry section of this report are summarized in the measures listed below, but include additional guidance in the report itself. The recommended measures include, but are not limited to:

- Strictly monitoring the health of employees and placing any employee who displays symptoms of COVID-19 on sick leave
- Increasing the utilization of PPEs in certain circumstances
- Encouraging virtual real estate showings

Beaches and Beach Property Industry COVID-19 Measures

Alabama's beaches are a major tourist attraction for the state and summer is, of course, the peak of the tourist season for the coast. Understanding the timing and the critical nature of access to the beaches, the subcommittee identified measures that allow for the safe enjoyment of Alabama's beaches which include strict social distancing and restrictions on the size of groups allowed. It will be imperative that these measures are properly communicated to all locals and visitors on Alabama's coast in order for them to be effective.

The recommendations included in the Beaches and Beach Property Industry section of this report are summarized in the measures listed below, with more detailed information regarding the measures provided in the report itself. The recommended measures include, but are not limited to:

- Strictly monitoring the health of employees and placing any employee who displays symptoms of COVID-19 on sick leave
 - Strictly enforced Social distancing
 - Restricting the size of the groups on the beach (Ex: Immediate family only)
 - Limiting beach activities allowed on the beach

Entertainment Venue Industry COVID-19 Measures

The Entertainment Venue Industry encompasses a wide range of businesses; however, not all of these are considered in this report. The Entertainment Venue businesses researched in this report are gaming establishments, racetracks, and museums.

The recommendations included in the Entertainment Venue Industry section of this report are summarized in the measures listed below, with more detailed information regarding the measures provided in the report itself. The recommended measures include, but are not limited to:

- Strictly monitoring the health of employees and placing any employee who displays symptoms of COVID-19 on sick leave
- Limiting number of people in allowed in a venue at one time
- Enforcing social distancing in all areas of the place of business
- Limiting case transactions
 - Sanitizing

Athletic Facility/Activity Industry COVID-19 Measures

- Key Findings

The recommendations included in the Athletic Facility and Activity Industry section of this report are summarized in the measures listed below, with more detailed information regarding

the measures provided in the report itself. The recommended measures include, but are not limited to:

- Strictly monitoring the health of employees and placing any employee who displays symptoms of COVID-19 on sick leave
 - Social distancing
 - PPE
 - Limiting cash transactions
 - Increase sanitization
 - Limited number
 - Large gatherings

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(TO BE ADDED)

GENERAL GUIDELINES
TO PROTECT
EMPLOYEES &
CUSTOMERS

The recommendations later in this report provide specific measures for each business category to facilitate a safe reopening of businesses in Alabama. The specific recommendations in each category support the overall goal of opening businesses in a way that protects employees and customers from exposure to COVID-19 and to prevent spreading of the virus.

EMPLOYEE PROTECTIVE MEASURES

- Employees to wear PPE when possible.
- Practice sensible social distancing, maintaining six feet between co-workers.
- Employees who have a fever, a cough or otherwise sick will not be allowed to work
- Provide a place to wash hands or alcohol-based hand rubs containing at least 60% alcohol.
- Provide workers and customers with tissues and trash receptacles.
- Train workers in proper hygiene practices.
- Encourage workers to report any safety and health concerns to the employer.
- A sign will be posted on the store that individuals who have a fever, cough or any sign of sickness should not enter.
- Employees will have access to hand sanitizer and a place to wash their hands.
- Employees will be required to take reasonable steps to comply with guidelines on sanitation from the Center for Disease Control and Prevention and the Alabama Department of Public Health.
- All persons in the store will be required to maintain a social distance of at least 6 feet between another person. Sales registers must be at least 6 feet apart.
- Point of sale equipment will be frequently cleaned and sanitized.
- The entrance/exit doors will be sanitized routinely.
- Stores will encourage customers to make non-cash payments.

CUSTOMER PROTECTIVE MEASURES:

- No employee who has a fever, cough or other sign of sickness will be allowed to work.
- Door entrances and exits will be sanitized at least three times each day.
- Customers will be required to use hand sanitizer upon entering the store.
- Customers will be encouraged to wear facemasks in order prevent spreading of the virus.
- The number of people inside the store will be limited to 50% of fire marshal capacity or 8 people per 1,000 square feet.
- The store will provide access to hand sanitizer, tissues and trash receptacles.
- Store employees will enforce social distancing of at least 6 feet between people. Stores with higher traffic will mark spaces 6 feet apart at the sales registers and outside the entrance to the store.
- Sales registers will be located at least 6 feet apart.
- Point of sale equipment will be frequently cleaned and sanitized.

RETAIL

RETAIL BUSINESSES INCLUDED:

Furniture & Home furnishings

Luggage Stores

Book Stores

Clothing

Leather Goods

Craft Stores

Shoe Stores

Department Stores

Music Stores

Clothing Accessories

Sporting Goods Stores

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Typically, requires close interaction but not direct physical contact with the customer.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- A sign will be posted on the storefront that individuals who have a fever, cough or any sign of sickness should not enter the store.
- Limit the number of individuals inside the store to 50% of fire capacity occupancy or 8 people per 1,000 square feet.
- Customers will be required to use hand sanitizer upon entering the store.
- Employees who have a fever, a cough or otherwise sick will not be allowed to work.
- Employees may be allowed to wear facemasks or gloves.
- All persons in the store should practice sensible social distancing of at least 6 feet between another person. Sales registers must be at least 6 feet apart.
- Allow workers to wear cloth face covers over their nose and mouth to prevent them from spreading the virus.
- Employees will have access to hand sanitizer and a place to wash their hands.
- Workers and customers will be provided tissues and an adequate number of trash receptacles.
- Employees will be required to take reasonable steps to comply with guidelines on sanitation from the Center for Disease Control and Prevention and the Alabama Department of Public Health.

- Point of sale equipment will be frequently cleaned and sanitized.
- The stores will encourage customers to make non-cash payments.
- The entrance/exit doors will be sanitized at least three times per day.
- Encourage workers to report any safety and health concerns to the employer.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Press release from Governor Ivey, Alabama Department of Public Health, and applicable trade organizations.
- Management will inform employees verbally and in writing of the safety standards.
- Employees will be required to sign a form acknowledging their understanding and agreeing to adhere to the measures.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Disinfect to regularly sanitize common surfaces.
- Soap and water or hand sanitizer.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No, but protective screens may be installed at the discretion of each store.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- Yes. Sanitization of incoming stock and merchandise is recommended.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Facemasks and gloves are necessary.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- No employee who has a fever, cough or other sign of sickness will be allowed to work in the store.
- The number of people inside the store will be limited to 50% of fire marshal capacity or 6 people per 1,000 square feet.
- Door entrances and exits will be sanitized at least three times each day.
- Customers will be required to use hand sanitizer upon entering the store.
- Customers will be encouraged to wear facemasks in order prevent spreading of the virus.
- The store will provide access to hand sanitizer, tissues and trash receptacles.
- Store employees will enforce social distancing of at least 6 feet between people. Stores with higher traffic will mark spaces 6 feet apart at the sales registers and outside the entrance to the store.
- Sales registers will be located at least 6 feet apart.
- The store will provide access to hand sanitizer, tissues and trash receptacles.
- Point of sale equipment will be frequently cleaned and sanitized.
- Employees will take reasonable steps to comply with guidelines on sanitation from the Centers for Disease Control and Prevention and the Alabama Department of Public Health.
- Encourage customers to wear a cloth face cover over their nose and mouth to prevent them from spreading the virus to employees.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Measures will be posted at door of store.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- Each store must know the fire marshal capacity of the building and ensure social distancing guidelines are followed.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- None outside the normal scope of operations.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- These measures will require some type of marking or tape on the floor at checkout line to ensure adherence to 6-foot social distancing standards.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- Salesperson will at point of sale, require shopper to insert payment card and the receipt would be signed six feet away from each other. Receipt should be left on counter.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, a designated employee would be on duty to monitor all procedures.

SUMMARY

The recommendations above are consistent with the current Alabama Health Department guidelines in effect for essential retail operations with enhanced focus on the health and safety of employees and customers.

Recommended date of reopening is May 1st, 2020.

RETAIL

-

JEWELRY STORES

AVERAGE LEVEL OF CUSTOMER INTERACTION

- General practice (non-COVID) allows for consistent interaction with customers throughout operating hours.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

Common practice is that jewelry stores allow one hour for opening and 30 minutes for closing. During this time all showcases and common areas are wiped down, floors vacuumed, inventory displayed or secured. The opening and closing procedure should be expanded to mandate all employees wash their hands and put on gloves upon arriving at work and before any inventory is touched or moved, and also allow for additional sanitation measures to be taken. Gloves must be worn by employees to transfer all jewelry and equipment.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

Staff meetings at the beginning of each day should be used to ensure all measures are being implemented.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

Stores use a combination of equipment that include a steamer, boiler, ultraviolet light, and alcohol or sanitizer to keep jewelry clean and germ free. Because metals and gemstones have individual characteristics and reactions, the jewelers must be allowed to determine the safest way to clean each item of jewelry.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

No. Just safe distance between employee and customer at all times.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

Jewelers MUST sanitize jewelry at intake. Most all true jewelry stores (not box stores or department stores) already have the capacity to sanitize inventory and do so as standard operating procedure.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

Hand sanitizer and disposable gloves should be purchased for use by employees and customers.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

Because jewelry is a very intimate purchase the customer/ employee interaction is in close proximity. This is in the best interest and security of all involved. Jewelers must be allowed to arrange their own sell stations to insure line of sight for the safety of the employees, customers, and inventory. Typically, customers and employees are separated by showcase in an area of approximately 3 feet. To prevent the spread of germs, a sanitizing station should be stationed at the store's entrance. All customers should be asked to clean their hands and put on gloves if necessary. All employees should wear gloves when showing any piece of jewelry. All customers should wear gloves when inspecting jewelry. Trying on rings will be an exception, and in this case, hands must be sanitized. After any jewelry has been touched, it should be re-sanitized before it is returned to the case. Masks will be provided/offered to customers in close proximity situations.

Important to note, sales staff should continuously clean and wipe down common areas throughout the day. Any showcase that has been used to service a customer should be clean as soon as the transaction is complete. Capacity of people in store should be minimized. Salespeople will enforce social distancing to include check outs, browsing, and in general conversations with the public.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

Yes. It should be posted in the entrance of the store.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

If needed. Capacity in store should be minimized and monitored.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

Additional supplies might need to be purchased.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

Masks should be provided to customers in close proximity situations.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

Yes. An employee should be designated to monitor store capacity and capacity in certain sections of the store.

SUMMARY

It is essential for the economy for jewelry stores to reopen soon. Jewelers are the only state industry with the knowledge and equipment to best value items of jewelry and scrap gold. Although pawn shops can purchase gold, they are not trained to give the customer the best value and therefore the public suffers in negotiating this blind product. Jewelers can complete a purchase with the public immediately and are best to estimate a fair value for the customer. This is a necessary resource for the public in times of needed cash. Banks do not purchase gold and jewelry.

Recommended date of reopening is May 1st, 2020.

RESTAURANTS
& BARS

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Full-Service Restaurant – server takes customer’s order at table, delivers food to customer, used dishes and utensils are removed from table, payment is received from customer.
- Limited Service Restaurant – customer’s order is taken at counter, payment is made at counter, food is delivered to customer at counter or table, customer disposes of own utensils/trash or employees may do so.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Post sign on door that no one with a fever or cough is to be permitted in the restaurant.
- Limit the number of customers in the restaurant to those that can be adequately distanced 6 feet apart.
- Any indoor or outdoor waiting area must be marked so that social distancing standards are met. One member of a party is allowed in waiting area while other members of their party wait in their car.
- Tables will be limited to no more than 6 guests per table.
- All employees are required to report any fever or illness to supervisor
- Employees can take ServSafe Food Handler class to learn more about food safety.
- Employees can wear masks at their discretion.
- High customer contact areas (i.e. door entrances) will be cleaned and sanitized every two hours.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Employer/supervisor will communicate with all employees the measures verbally or in writing.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No, the restaurant industry is already very thorough in its cleaning and sanitation processes.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- If a restaurant desires to further expand its seating capacity by placing a physical barrier they may install this type device.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No, the restaurant industry is already very thorough in its cleaning and sanitation processes.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Gloves are already part of the supplies restaurants use on a daily basis. There should be no additional need for other supplies.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- Post sign on door that no one with a fever or cough is to be permitted in the restaurant.
- Limit the number of customers in the restaurant to those that can be adequately distanced 6 feet apart.
- Tables/booths may alternatively be separated by a physical barrier.
- Tables will be limited to no more than 6 guests per table.
- All employees are required to report any fever or illness to supervisor.
- Tables and seating will be cleaned after each guest.
- High customer contact areas (e.g. door entrances) will be cleaned every two hours.
- Condiments are not to be left on table. Provided by request and cleaned after usage or disposable packets should be used.
- Drink refills shall be in clean/unused glass/cups.
- Menus if laminated should be cleaned after each usage or paper menus shall be designed for single use and disposed of.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Measures will be communicated via social media (Facebook/Instagram) and on the restaurant's website.
- These measures will be posted on the front door/window for clients to read before entering the restaurant.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- None outside the normal scope of operations.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- Yes, for limited service restaurant ordering in which customers stand in line.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- The space between tables/booths must be 6 ft. unless a physical barrier is present. In restaurants that have self-seating – signage should be placed on tables/booths which are not to be used.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- No.

SUMMARY

The National Restaurant Association has made its ServSafe Food Handler Program available to all restaurants free of charge through April 30. All restaurants are encouraged to have their employees complete this training. Proper hygiene, disease prevention and sanitation are an ordinary part of the restaurant business. All restaurants in Alabama are required to have someone on property at all operational times who is a certified food protection manager who has shown proficiency of required information through either passing the test or attendance of nationally accredited program. They are trained in the prevention of foodborne disease as well as the appropriate personal hygiene to ensure the safety of their employees and customers.

Recommended date to safely resume operation is May 1st.

CLOSE CONTACT
SERVICES

-

HAIR SALONS

AVERAGE LEVEL OF CUSTOMER INTERACTION

Shampoo, cut, color and style hair for men, women and children. Work requires direct physical contact with customer.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Services will be provided by appointment only; no walk-in customers.
- Post a sign outside the front door/window that states that any customer who has a fever or cough must reschedule their appointment.
- Limit the number of clients in the store to one person per stylist.
- No persons will be allowed to wait in the store while a stylist is with another customer.
- Salons with 3 or fewer employees may resume operations so long as social distancing & other measures described herein are maintained.
- For Salons with 4 or more stylists' schedules will be staggered so that no more than 50% of stylists will be in the store at a time.
- Stylist stations will be separated by at least six from other stations.
- All stylists will wear facemasks.
- Stylists will wear protective gloves (except when cutting hair)

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Owner will meet with all stylists and communicate measures verbally and in writing.
- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No cleansing, disinfecting and sanitizing outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No. Only protective facemasks and gloves.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No. However, stylists will sanitize all equipment, capes and chairs after providing services to each client.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Facemasks and gloves will be required. One facemask can be used per day. Gloves will be disposed of and changed after each client.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- No stylist with a fever or cough will provide services to clients.
- The number of clients in a salon will be limited to 50% of normal capacity
- No persons will be allowed to sit in waiting area.
- Stylist station must be at least 6 feet apart.
- Stylists will wear protective facemasks and gloves.
- All equipment used by a stylist will be sanitized between clients.
- The salon will not provide books, magazines, or any reading material, for clients.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Communicate by phone prior to appointment.
- Measures will be communicated via social media (Facebook/Instagram) and on the salon website.
- These measures will be posted on the front door/window for clients to read before entering the salon.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- The space between stylists' stations must be at least 6 feet.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- No.

SUMMARY

Generally, if all organizations follow their common cleaning and sanitization practices risk of contamination is considerably mitigated. Employees will continue to sanitize work area before the start business and after the close of business each day according to board guidelines. A notice will be posted encouraging customers to use credit/debit cards or paypal/venmo for payment for services.

Recommended date to safely resume operation is May 1st.

CLOSE CONTACT

SERVICES

-

BARBER SHOPS

AVERAGE LEVEL OF CUSTOMER INTERACTION

Barbers work requires close physical contact with the customer.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Services will be provided by appointment only; no walk-in customers.
- Customers will be required to wash their hands upon entering the building and also before each treatment.
- Signs will be posted at the entrance and eye-level at each workstation stating that any customer who has a fever or cough must reschedule their appointment.
- Limit the number of customers in the barber shop to one per barber.
- Barber shops with 3 or few barbers may resume operations so long as social distancing & other measures described herein are maintained.
- Barber shops with 4 or more barbers must stagger the work schedules so that no more than 50% of the normal number of barbers will be in the barber shop at a time.
- Barber stations will be separated by at least six feet from other stations.
- All barbers will wear facemasks.
- Barbers will wear protective gloves.
- Payment for services will be non-cash only.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Owner will meet with all barbers communicate the above measures verbally and in writing.
- All barbers will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No cleansing, disinfecting and sanitizing outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No. Only protective facemasks and gloves.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No. However, stylists will sanitize all equipment, capes and chairs after providing services to each client.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Facemasks and gloves will be required. One facemask can be used per day. Gloves will be disposed of and changed after each client.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- No barber with a fever or cough will provide services to customers.
- The number of customers in a shop will be limited to 50% of normal capacity.
- No persons will be allowed to sit in the waiting area.
- Barber stations should be at least 6 feet apart.
- Barbers will wear protective facemasks or facial shields.
- All equipment used by a barber will be sanitized between customers.
- Services will be limited to haircuts and neck shaves only.
- Payment for all transactions will be non-cash.
- Customers will swipe card payments and the terminals will be cleaned by shop employees after each use.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Measures will be posted on the front door/window and at eye-level at each workstation.
- Measures will be communicated via social media (Facebook/Instagram) and on the barber shop's website.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- The space between barber stations must be at least 6 feet.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- No.

SUMMARY

The barber shop will only use one entrance and the door will be cleaned using disinfectant every hour. Stylists will sanitize work area before the start business and after the close of business each day. A notice will be posted encouraging customers to use credit/debit cards or paypal/venmo for payment for services payments.

Recommended date to safely resume operation is May 1st.

CLOSE CONTACT

SERVICES

-

NAIL SALONS

AVERAGE LEVEL OF CUSTOMER INTERACTION

Provide services for manicures and pedicures; gel polish manicures; dip manicures and acrylic nail treatment. Work requires direct physical contact with the customer.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Services will be provided by appointment only; no walk-in customers.
- Customers will be required to wash their hands upon entering the building and also before each treatment.
- Signs will be posted at the entrance and eye-level at each workstation stating that any customer who has a fever or cough must reschedule their appointment.
- Limit the number of customers in the salon to one per technician.
- Salons with 3 or fewer technicians may resume operations so long as social distancing and other measures described herein are maintained.
- Salons with 4 or more technicians must stagger the work schedules so that no more than 50% of the normal number of technicians will be in the salon at a time.
- Technician stations will be separated by at least six feet apart from other stations.
- All technicians will wear facemasks.
- Technicians will wear protective gloves.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Owner will meet with all technicians communicate the above measures verbally and in writing.
- All technicians will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No cleansing, disinfecting and sanitizing outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No. Only protective facemasks and gloves.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No. However, stylists will sanitize all equipment and chairs after providing services to each client.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Facemasks and gloves will be required. One facemask can be used per day. Gloves will be disposed of and changed after each client.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- No technician with a fever, cough or temperature will provide services to customers. The temperature of each technician will be checked before the technician meets with the first customer of the day.
- The number of customers in a salon will be limited to 3 or a 50% of normal capacity, whichever is more.
- Waiting areas will be closed.
- Technician stations must be at least 6 feet apart.
- Technicians will wear protective facemasks and gloves.
- Any tools designed for one-time use will be discarded after use.
- All equipment and workstations will be cleansed, disinfected and sanitized between customers.
- The salon will not provide books, magazines or any reading material for customers.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Measures will be posted on the front door/window and at eye-level at each workstation.
- Measures will be communicated via social media (Facebook/Instagram) and on the salon's website.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- The space between technician stations must be at least 6 feet.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- No.

SUMMARY

The salon will only use one entrance and the door will be cleaned using disinfectant every hour. Stylists will sanitize work area before the start business and after the close of business each day. A notice will be posted encouraging customers to use credit/debit cards or paypal/venmo for payment for services payments.

Recommended date to safely resume operation is May 1st.

CLOSE CONTACT SERVICES

—

WAXING SALONS/THREADING
FACILITIES/SPA FACILITIES/ BODY ART &
TATTOO FACILITIES/ MASSAGE THERAPY
FACILITIES

AVERAGE LEVEL OF CUSTOMER INTERACTION

Work requires direct physical contact with customer.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Employees should abide by Alabama Board of Cosmetology rules & regs.
- Use ALL disposable materials & supplies according to Alabama Health Department rules.
- Services will be provided by appointment only; no walk-in customers.
- Post a sign outside the front door/window that states that any customer who has a fever or cough must reschedule their appointment.
- Limit the number of clients in the store.
- No persons will be allowed to wait in the store; customers will wait in car until service provider is ready.
- All employees will wear facemasks. (excluding threading -Mouth is closed to hold the thread, use hand sanitizer.)
- Employees will wear protective gloves. (excluding massage therapy – need to be in a private service room. Require customers to wash hands and sanitize prior to receiving massage.)
- Consent form – have you been exposed, have you traveled, have you had a fever, agree to voluntary consent for services etc.
- Employees should have temperature taken upon beginning each workday.
- Employees should wear a disposable lab-coat or protective gown.
- (Tattooing) – Permanent makeup – Use disposable equipment and dispose of after service for each client.
- (Microblading) – Dispose of blades after each use.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Owner will meet with all employees and communicate measures verbally in writing.
- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.
- Alabama Board of Cosmetology must post current bylaws on website. Each organization should print and distribute them.
- Alabama Board of Massage Therapy must post current bylaws on website. Each organization should print and distribute them.
- Alabama Health Department must post current bylaws on website. Each organization should print and distribute them. All applicable licensure and regulatory boards must post updated rules, regulations, and bylaws on their website.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required to reopen.
- Under existing practice employees may not leave their service areas without complete sanitization of the workstation.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- Employees will sanitize incoming stock and merchandise.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Facemasks and gloves will be required. One facemask can be used per day. Gloves will be disposed of and changed after each client.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- No employee with a fever or cough will provide services to clients.
- Only one client per service provider.
- No persons will be allowed to sit in waiting area.
- Only one person should be admitted to each service room at any time.
- Employees will wear protective facemasks and gloves. (except for threading)
- All equipment, chairs, and tables used by an employee will be sanitized between clients.
- Provide hand sanitizer/sanitization wipes to customers upon arrival.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Communicate when appointment is scheduled.
- Measures will be communicated via social media (Facebook/Instagram) and on the salon website.
- These measures will be posted on the front door/window for clients to read before entering the salon.
- Protocols for protection will be distributed to each client entering the building.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required to reopen.
- Sanitization wipes for all surfaces including doorknobs, credit card machines, clip boards and pens is recommended at the discretion of the business.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- No.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- No.

SUMMARY

Generally, if all organizations follow their common cleaning and sanitization practices the risk of contamination is considerably mitigated. Employees will continue to sanitize work area before the start business and after the close of business each day according to board guidelines. A notice will be posted encouraging customers to use credit/debit cards or paypal/venmo for payment for services.

Recommended date to safely resume operation is May 1st.

CLOSE CONTACT

SERVICES

-

TANNING SALONS

AVERAGE LEVEL OF CUSTOMER INTERACTION

Very minimal customer interaction.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Encourage employees to stay home if they are sick.
- Provide a place to wash hands.
- Provide alcohol and gel-based hand sanitizers in salons for employees.
- Issue face masks and gloves for all employees to wear while at work.
- Implement mobile messaging that will allow customers to wait in their cars until their session is ready.
- Avoid using other employees' phones, desks, offices, or other work tools and equipment possible. If necessary, clean and disinfect them before and after use.
- Take all steps to comply with guidelines on sanitation from the Centers for Disease Control and Prevention and the Alabama Department of Public Health.
- Practice sensible social distancing, maintaining six feet between co-workers.
- Provide workers and customers with tissues and trash receptacles.
- Retrain employees in proper hygiene practices.
- Encourage employees to report any safety and health concerns to the employer.
- Retrain employees in proper hygiene practices.
- Encourage employees to report any safety and health concerns to the employer.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Through verbal and written instruction.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Yes, registered hospital grade disinfectant.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No. Only protective facemasks and gloves.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes, face mask and gloves.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- Implement mobile messaging app that will allow customers to wait in their cars until their session is ready.
- Supply gel-based hand sanitizers for customers and employees to encourage hand hygiene.
- Sanitize all tanning equipment and client contact surfaces with our EPA- hospital-grade disinfectant.
- Encourage customers to wear a cloth face cover over their nose and mouth to prevent them from spreading the virus to employees.
- Provide tissues and no-touch disposal receptacles.
- Clearly mark six feet distances in lines at cash registers and in other high-traffic areas.
- Use laundry machines according to the manufacturer's instructions. Use warmest appropriate water settings and dry items completely.

HOW CAN THESE MEASURES BE COMMUNICATED TO CUSTOMERS IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Email all customers and post notice at store.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required to reopen.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- Yes, it will require markings on the floor.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- No.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- No.

SUMMARY

The Professional Indoor Tanning Industry should be re-opened as soon as possible. The Professional Indoor Tanning Industry is a "no-touch" industry and should not be in a category with hair and nail salons. It has the same characteristics of a retail mercantile establishment. Notification can be addressed in a health order by the Alabama Department of Health.

There are 132 professional suntanning facilities in Alabama, employing more than 1,000 citizens. Among those, 90%+ are female employees or female owned operations.

Recommended date to safely resume operation is May 1st.

MEDICAL & HEALTH SERVICES

-

Medical Doctors/Maxillofacial/Oral Surgery

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Doctors, nurses, and support staff have close physical contact with patients.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Doctors and their staffs are required by the American Medical Association/American Dental Association to use the same protocol issued following the AIDS epidemic regarding physical contact with patients.
- Services will be provided by appointment only. No walk-in patients
- Patient will be met at their car by staff wearing a mask and gloves for temperature check and to answer questions about the patient's health.
- If a patient has a temperature, cough, or other symptoms of illness, the patient will not be admitted to the office. The appointment will be rescheduled.
- The waiting area of the office will be closed. No one will be allowed to wait in the waiting room. Parent with children or adults accompanying elderly patients may attend the consultation. Those accompanying patients will return to their car during the surgical procedure.
- Patients will be separated from other patients in the office by at least 6 feet.
- Doctors and staff will wear N95 masks, gloves, protective eyewear, shoe covers, and disposable gowns.
- Gloves and gowns will be disposed after each patient is treated.
- All instruments will be either disposed of or sterilized in an autoclave after each use. Each instrument is individually sterilized and packaged for each patient.
- Chairs, trays, capes, will be cleaned and sanitized after each patient is treated.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Doctors will meet with all staff and present the COVID-19 guidelines and instructions.
- Doctors and staff will be required to adhere to guidelines established by the American Medical Association and the American Dental Association and their state counterparts.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- The protocol for cleaning and sanitizing is established by the American Medical Association/American Association of Maxillofacial Surgeons/ American Dental Association.

- Physicians offices will be required to use N95 masks, protective eyewear, shoe covers, disposable gowns

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- Staff at checkout will be required to wear gloves
- Cash payments will not be accepted
- Credit card receipts will be emailed or mailed to the patient, no exchange of paper between staff and patient.
- Staff will present post operative instruction and written prescriptions to the patient while wearing gloves.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- N95 masks

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- No employee will be allowed to work if they have a fever, cough, or any symptoms of illness.
- No persons will be allowed in the waiting room. Patients will be into the office by a staff member one at a time.
- Patients will be separated from each other at all times by at least 6 feet.
- Doctors and staff will wear protective gear, masks, gloves, shoe covers as described above.
- All equipment will be cleaned and sterilized before each patient is seated.
- No reading materials (books, magazines, etc. will be provided for patients).
- Any bathroom will be sanitized by staff after each use.
- If staff has any existing health issues, they will work from home.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Patients will be called prior to their appointment.
- Staff will ask patients a series of questions about their current health.
- If a patient says they have any signs of sickness, the appointment will be rescheduled.
- On the pre-visit phone call, the staff will inform the patient of the new procedures which will include patient calling the office upon arrival, waiting in their car and a temperature check prior to the patient entering the building accompanied by staff.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- No

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, staff will be assigned to sanitize bathrooms and surfaces at checkout.

SUMMARY

Guidance issued by the American Medical Association, American Association of Maxillofacial Surgeons, and the American Dental Association will be followed by providers. Extensive protective measures will be put in place to protect both patient and staff at each clinic.

Recommended date of reopening is May 1st, 2020.

MEDICAL & HEALTH
SERVICES

-

Dental

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Dentists and staff will have close physical contact and interaction with patients. Dentists and hygienists use hands and tools to work in the mouths of patients.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Dentists and their staffs are required by the American Dental Association and Alabama Dental Association to use the same protocol issued following the AIDS epidemic regarding physical contact with patients.
- Services will be provided by appointment only; no walk-in customers
- Patient will be met at their car by staff wearing a facemask and gloves for a temperature check and to answer questions about the patient's health.
- If a patient has a temperature, cough, or other symptoms of sickness, the patient will not be admitted to the office and the appointment will be rescheduled.
- The waiting area of the office will be closed; no one will be allowed to wait in the waiting room. (Parents with children or adults accompanying elderly patients may wait in the examining room with the patient)
- Patients will be separated from other patients in the office by at least 6 feet
- Dental employees will wear N95 masks, gloves, full face shields and disposal gowns.
- Gloves and gowns will be disposed of after each patient
- All instruments will be either disposed or sterilized in an autoclave and will be individually wrapped for each patient.
- Dental chairs, capes, and facial shields will be cleaned and sanitized after each patient.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Dentist will meet with all staff and present the COVID-19 guidelines and instructions
- Staff will be required to adhere to guidelines established by the American Dental Association and the Alabama Dental Association.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- The protocol for cleaning and sanitizing is established by the American Dental Association and Alabama Dental Association. Dental offices will be required to use N95 masks, full face shields and paper gowns instead of cloth gowns.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- The staff member handling check-ins and check-outs will be required to wear gloves.
- Cash payments will not be accepted.
- Credit card receipts will be emailed or mailed to the patient; no exchange of paper between staff and patient will occur.
- Dental office may establish self-service kiosks to handle all administrative activities with patients. If kiosks are used, they must be sanitized after each use by each patient.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- Dental office will continue to follow the protocols provided by the American Dental Association and the Alabama Dental Association for handling stock.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Dental offices will be required to purchase N95 masks (one mask will be used per day), face shields, gloves, and paper gowns.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- No employee will be allowed to work if they have a fever, cough, or any other symptoms of illness.
- No persons will be allowed in the waiting room. Patients will be brought into the office by a staff member one at a time.
- Patients will be separated from each other at all times by at least 6 feet.
- Employees will wear protective gear, masks, gloves, and gowns as described above.
- All equipment, including dental chairs will be cleaned and sterilized before each patient is seated.
- No reading materials will be provided to patients.
- Any bathroom in the office will be sanitized by staff after each use.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Patients will be called prior to their appointment.
- Staff will ask the patient a series of questions about their current health.
- If a patient says they have any signs of illness, the appointment will be rescheduled.
- On the pre-visit phone call, the staff member will inform the patient of the new procedures which will include patient calling the office upon arrival to the office and waiting in their car for a temperature check prior to entering the building.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- None outside of the normal course of business.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- No

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Small practices may be required to hire an additional employee to monitor and ensure that all COVID-19 protocols are being followed.

SUMMARY

Dental practices will follow strict guidelines issued by the American Dental Association and the Alabama Dental Association to protect the health of their patients and employees. Extensive sanitizing protocols after each use of treatment surfaces will be implemented. N95 masks and gloves will be worn daily by all members of the staff to prevent the spread of COVID-19.

Recommended date of reopening is May 1st, 2020.

MEDICAL & HEALTH
SERVICES

-

Physical Therapy

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Therapists and staff have close and direct physical contact with patients. Therapists use hands-on treatment methods and less than 3 feet distance during the majority of the patient's treatment. Front desk personnel will generally be able to maintain a distance of 6 feet from the patient except for a brief period at the point of sale.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Patients who have a fever, cough or any signs of sickness must reschedule their appointment.
- The waiting room area will be closed to the general public. Patients will call the office upon their arrival and will be escorted by staff into the therapy room when the therapist is ready to treat the patient.
- All therapists and staff will wear facemasks and gloves.
- Protective shields will be installed at the check-in, check-out, and point of sale areas.
- Patients will be encouraged to wear facemasks
- Staff will receive training in the correct use of PPE and prevention of contamination of clothing, skin and environment
- Staff will perform stringent and enhanced sanitation measures between patients

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Therapists will provide verbal and written instructions to staff on the proper use of PPE and prevention of contamination of clothing, skin, and environment.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Yes. The office and equipment will be cleaned and sanitized more frequently during the day and between each patient session.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- Protective shields will be installed at all open desks or counters to prevent support staff from direct contact with the patient.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- None outside the normal course of business.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Additional masks and gloves will be required in order to achieve universal precautions. Gloves must be changed between patient sessions.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- The number of patients inside the office will be limited to one patient per therapist at a time.
- The waiting area will be closed; patients must wait in their cars until the therapist is ready to see them.
- The office will be completely disinfected and sanitized upon the opening and close of business each day.
- All rooms, equipment, furniture, and tools used will be cleaned and sanitized between each patient session.
- All therapists and staff will wear facemasks and gloves
- All staff will be screened for symptoms of COVID-19, including temperatures taken each day upon arrival to the office.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Safety protocols will be provided in writing to patients as they enter the building and posted throughout the office.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Yes. Additional disinfectant supplies and equipment will be needed for areas of patient contact.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- None in addition to what is described above.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Additional staff will be needed to perform more frequent and thorough sanitizing.

SUMMARY

With regard to Physical Therapy clinics, patients and employees will be protected from the transmission of COVID-19 by a number of protective measures. These protective measures include, but are not limited to, rescheduling of appointments if a patient is displaying symptoms of COVID-19, waiting room areas will be closed to the general public, all therapists and staff will wear facemasks and gloves, protective shields will be installed at all point of sale counters, patients will be encouraged to wear facemasks, all staff will receive extensive training on the correct use of PPE, and all clinics will perform stringent and enhanced cleaning between treating patients.

The recommended opening date is May 1st, 2020.

PHARMACIES

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Provide prescription medication, medication counseling and immunizations to patients. Some work requires direct physical contact with customer.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Pharmacy personnel to wear PPE is encouraged.
- Encourage all prescribers to submit prescription orders via telephone or electronically. The pharmacy should have procedures to avoid handling paper prescriptions.
- Drive through and curbside service for prescription pick up.
- Delivery of pharmacy items to patients' homes where possible.
- Strategies to limit direct contact with customers include:
 - Packaged medication can be placed on a counter for the patient to retrieve.
 - Avoid handling insurance or benefit cards.
 - Avoid touching objects that have been handled by patients.
- Widen check-out counters for social distancing.
- Utilize plastic shields/screens at check-out and other counters.
- Provide hand sanitizer on counters for use by customers and have sufficient and easy access to soap and water or hand sanitizer for staff.
- Increased cleaning measures and supplies for the pharmacy area.
- Limit transactions to patient or authorized representative only to decrease occupancy.
- Practice social distancing (utilize signage/ barriers and floor/seat markers to instruct waiting patients to remain 6 feet apart).
- Promote the use of self-serve checkout registers and clean them frequently. Have hand sanitizer and disinfectant wipes at register locations for use by customers.
- Close self-serve blood pressure units.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Information published on ALBOP website.
- Information shared with Alabama Pharmacy Association and chain/big box field management for dissemination throughout practice settings.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- No sanitation or cleaning outside of the normal scope of operations would be required.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- Yes. Plastic shields/screens placed at counters.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Facemasks and gloves will be needed as appropriate. One facemask can be used per day. Gloves will be disposed of and changed as needed.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- Practice social distancing (utilize signage/ barriers and floor/seat markers to instruct waiting patients to remain 6 feet apart).
- Promote the use of self-serve checkout registers and clean them frequently.
- Have hand sanitizer and disinfectant wipes at register locations for use by patients.
- Pharmacy personnel will wear protective facemasks and gloves as appropriate.
- All counter tops should be sanitized between patients.
- The pharmacy will not provide books, magazines, or any reading material, for clients.
- Drive through and curbside service for prescription pick up.
- Delivery of pharmacy items to patients' homes where possible.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- These measures may be posted on the front door/window for patients to read before entering the pharmacy.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- None outside the normal scope of operations.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- Yes. Barriers and/or floor/seat markers (tape, etc.) may be needed.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- The space between waiting area chairs and patients in line will require marking.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes, the owner/manager or designated employee would be on duty to monitor all procedures.
- When applicable, an employee should be designated to monitor store capacity.

SUMMARY

Store managers relayed that he has no local authority to implement procedures to reopen or institute additional safety measures independently.

Currently, many store's employees are furloughed, and store manager relayed that there were no plans in addressing when they would reopen, although many expressed a deep desire to reopen and bring employees back.

Recommended date to safely resume operation is May 1st.

REAL ESTATE

-

AGENT

AVERAGE LEVEL OF CUSTOMER INTERACTION

- High.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Gloves
- Masks
- Handheld thermometers
- Hand sanitizer
- Disinfecting wipes for agents and clients for all in-person real estate showings.
- Employee(s) designated for COVID-19 disinfecting.
- Instant result testing kits.
- Disinfecting supplies for homes to be shown to buyers.
- Maintain social distancing requirements on showing.
- Clean the office and limit number of people in office at one time
- Sanitizing station in home-minimum soap, paper towels, garbage can, hand sanitizer if possible, provided by seller.
- Only realtor or sellers turn lights on, open doors, cabinets, closets etc. Sanitize everything touched. Only allow adult buyers in the home-no other family members. Young children carried or hold adult's hand to prevent touching. Take shoes off or wear shoe covers. No sick or recently sick people come inside
- Upgrade housekeeping efforts
- Booties to cover shoes when entering a home
- Virtual tours and safety precautions such as mask and gloves when showing.
- Prequalifying health questions
- Digital notary seal and remote signings
- Virtual open houses
- Deal only with the decision maker when showing a house.
- Electronic Closing on home loans
- Antibody testing on a massive scale
- Requiring proof of funds prior to private showings, limiting the number of family members per showing.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Social media communication

- Flyers
- Staff safety meetings
- Posters
- Phone calls and text messages
- Personal notification via text, email or phone before meeting clients
- Verbally
- Online staff meetings
- Emails

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Disinfectant wipes
- Hand sanitizer
- Disinfectant cleaners
- Bleach

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- N/A

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- N/A

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Gloves, masks, sanitizer, disinfecting wipes for entering properties.
- Agents & clients that need to evaluate a property or attend a closing.
- Face masks and shields for all agents
- Disinfecting wipes and gloves for me as a realtor and my buyers as we enter a home. Ask they only open doors and not cabinets during these times.
- Gloves for house showings and masks for same.
- For all those that touch keys, tools, equipment, etc.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- Gloves
- Masks
- Handheld thermometers
- Hand sanitizer
- Disinfecting wipes for agents and clients for all in-person real estate showings.
- Employee(s) designated for COVID-19 disinfecting.
- Instant result testing kits.
- Disinfecting supplies for homes to be shown to buyers.
- Maintain social distancing requirements on showing.
- Clean the office and limit number of people in office at one time
- Sanitizing station in home-minimum soap, paper towels, garbage can, hand sanitizer if possible, provided by seller.
- Only realtor or sellers turn lights on, open doors, cabinets, closets etc. Sanitize everything touched. Only allow adult buyers in the home-no other family members. Young children carried or hold adult's hand to prevent touching. Take shoes off or wear shoe covers. No sick or recently sick people come inside
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HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

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- Flyers
- Staff safety meetings

- Posters
- Phone calls and text messages
- Personal notification via text, email or phone before meeting clients
- Verbally
- Online staff meetings
- Emails

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Disinfectant wipes
- Hand sanitizer
- Disinfectant cleaners
- Bleach

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- Ensure social distancing guidelines are followed by riding in separate cars.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes. Designate person or schedule for sanitizing the office or house after a showing.

SUMMARY

Tenant education is important. Utilize lock boxes and implement one day showings. Reduce client attendance for showings; Clients should be cleaning their homes. When possible move to a virtual showing platform ONLY for home showings of occupied properties. It is difficult to guarantee safety for buyers and sellers while showing occupied property. There is still risk with unoccupied property, but at least having everyone sanitize hands and wear masks in the property protects buyers. Employment of videographers to shoot virtual tours eliminating homes not attractive to potential buyers and making actual showings more effective and eliminating potential exposure for both sellers and potential buyers would be helpful.

Recommended date to safely resume operation is May 1st.

REAL ESTATE

-

COMMERCIAL

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Regular face-to-face meetings and interactions. Required teamwork in close quarters.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Field fever tests before being allowed to enter an active construction site.
- Require masks if working with others.
- Multiple required hand-washing stations on a construction site.
- Sanitize all materials and tools if being delivered by a third-party.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Construction foreman will notify all workers verbally and in writing.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Yes. Hand washing materials & supplies, masks, forehead fever test devices, and cleaning supplies for tools and materials.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- No.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- Yes. All equipment, material and tools will be sanitized at the beginning of the work day and upon delivery by a third party.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Masks will be needed depending on the proximity of construction workers to each other, time spent in a team, and the requirement for teamwork to complete daily tasks.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- N/A

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Foreman meetings and announcements and posted signs in English and Spanish on the job site.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Yes – Hand washing materials & supplies, masks, forehead fever test devices, and cleaning supplies for tools and materials.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- Social distancing is not feasible on an active construction site. Masks will be required for people working in groups or in proximity of less than 6 feet from each other.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Yes- Somebody will have to sanitize tools and materials when delivered by a third-party.

SUMMARY

Training employees and making the measures mandatory is the only way to ensure compliance. Communication via E-mail blast through entities like the Home Builders Association, Associated Builders and Contractors, as well as press releases or announcements by the Alabama Department of Health would be helpful.

Recommended date to safely resume operation is within three days of announcement to reopen.

MANUFACTURING
& INDUSTRIAL

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Minimal, if any.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Establish an internal pandemic response team who will design and implement a "return-to-work" plan.
- Establish an adequate supply of preventative material inventory (soap, sanitizer, thermometers, etc.).
- Establish an adequate supply of PPE.
- People clocking in are required to meet 6-foot distance clocking in and out daily.
- Establish a disinfection team and clean/disinfect entire facility & establish a recurring disinfection schedule for all areas of facility based on risk of transmission.
- Establish an inbound parts/materials/packages disinfection strategy.
- 6 foot distance required for break areas – many conference rooms have been converted to additional break rooms for social distance requirement at break and lunch.
- Establish transportation contamination mitigation strategy.
- Establish isolation protocols incase an employee contracts COVID-19 and contaminates the facility.
- Establish a COVID-19 protocol coordinator and training strategy.
- Establish a social distancing strategy based on the layout and workflow of the facility.
- Establish on-site health screening strategy.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Company-wide distribution of the "return-to-work" plan.
- Arrange staggered "day-of-return" meetings to discuss mitigation strategy. (Ensure social distancing guidelines are followed)
- Use of widely posted COVID-19 mitigation signage throughout facility.
- Establish a weekly COVID-19 "how we're doing" newsletter to all employees written and distributed by the COVID-19 protocol coordinator.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Disinfectant spray/wipes.
- Hand sanitizer dispenser (floor-stand).
- Adequate supply of hand soap.
- Bio-hazard container (bags that can be sealed and tagged as contaminated material).
- Adequate supply of paper towels.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- Establishment of on-site screening checkpoints upon entrance to facility.
- Barriers or screens may be installed in areas where workflow prohibits adherence to social distancing protocol.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- Expedited shipments (transit time less than 48 hours) should be handled utilizing PPE and personal sanitization practices.
- Expedited shipment may be sanitized (only by appropriately trained personnel) with a 10% bleach solution or a hospital grade disinfectant.
- When possible, allow incoming materials to remain untouched for 48 hours when received.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Disposable surgical masks (1 per employee/day).
- Nitrile gloves (2 pairs per employee/day).
- Infrared thermometer (1 per 100 employees).
- Glasses/face-shields (1 per employee).

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- Limit face-to-face interaction with customers.
- When face-to-face interaction cannot be avoided utilize PPE supplies and adhere to social distancing guidelines.
- Consider sanitization of all out-going products (only by appropriately trained personnel) using a 10% bleach solution or hospital-grade disinfectant.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- COVID-19 protective measures memo from facility manager to all customers.
- COVID-19 protective measures memo attached to outgoing products (sent with Bill of Lading, shipping documentation, etc.)

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Sanitization/disinfectant solution for outgoing products.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- These measures will require some type of marking or tape on the floor at checkout line to ensure adherence to 6-foot social distancing standards.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- No.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- Pandemic Response Team
- COVID-19 protocol coordinator.

SUMMARY

Each organization should develop a thorough plan before resuming operations. Each organization should clearly communicate that plan using press releases, internal and external memo's, facility-wide use of signage, and verbally during team meetings.

Recommended date to safely resume Manufacturing and Industrial operation is May 1st.

BEACHES

CONTENT TO BE ADDED

ENTERTAINMENT

VENUES

-

GAMING FACILITIES

GAMING FACILITIES INCLUDED:

Racetracks

Casinos

Bingo Halls

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Cashiers and attendants have limited interaction with customers via purchase of BINGO cards, placing of wagers on races, and payouts of prizes by physical cash.
- Food service area employees have limited interaction with customers through exchange of physical cash.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Temperature readings of all employees prior to entering the facility/venue
- Posting of a sign outside the entrance that states that any customer who has a fever or cough will not be allowed entry into the facility.
- Limit the number of customers in the venue to better utilized best practices for social distancing
- Encouragement of touch-free payment options for BINGO card purchases, placement of wagers, and prize payouts.
- All staff will use PPE as deemed necessary.
- Food service, entrance areas, and seating will be frequently sanitized and upon customer request.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Owner/Operator or Management will safely communicate with all employees either verbally or in writing.
- All employees will be required to sign a statement acknowledging they understand and will adhere to all guidelines outlined by management.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Additional hand sanitizing stations could be utilized

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- Yes, plexiglass barriers may be needed in some areas. Specifically, barriers could be used at BINGO card purchasing stations, wager windows or stations, and food service areas.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Gloves and masks may be required, and usage could vary based on the level of interaction with customers, namely the touching of physical BINGO cards and/or cash.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- Limited capacity for venue seating.
- Staggered use of machines (i.e. Turning every other machine off in order to keep a 6-foot distance between patrons)
- Limited capacity for food service seating to employ 6-foot distance between patrons
- Frequent cleaning/sterilization of high touch areas (i.e. Cleaning machines and BINGO aides after every use)
- Employees will wear gloves as needed
- Additional hand sanitizing stations will be available to patrons and employees
- Informative messaging on best practices for social distancing within the facility, hand washing, etc.
- Customers will be barred entrance once the safe social distancing capacity has been reached.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Measures will be communicated via social media, facility's website, and via physical signage in the facility

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Additional hand sanitizing stations will be needed

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- Yes. In the food service, BINGO card exchange, and wagering windows markings will be utilized.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- All areas of close proximity within the facility will employ social distancing requirements of 6 feet.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- No. All employees will be educated and trained on best practices for sanitization.

SUMMARY

In an effort to protect both patrons and employees of gaming facilities, management should employ numerous safety measures. These safety measures should include: taking the temperatures of all employees prior to entering the facility, posting of signs that prohibits the entrance of any customer if they have experienced a fever or cough, limiting the number of employees and guaranteeing a 6-foot distance between patrons, encouraging touch-free payment options for wagers and payouts, staggering of machine usage, cleaning of machines and BINGO aides, and requiring PPE usage by staff as needed. Sanitizing protocols should be put in place by management in accordance with CDC guidelines, and all employees should sign a statement acknowledging adherence with these protocols.

Recommended date to safely resume operations is May 1st.

ENTERTAINMENT
VENUES

-

Museums

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Cashiers/ticket takers at the entrance would have some limited interaction with customers via ticket exchange and payments of physical cash.
- Food service area employees have limited interaction with customers through exchange of physical cash.
- Retail service area employees have limited interaction with customers through exchange of physical cash.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Temperature readings taken daily for all employees upon entry to the facility.
- Post a sign outside the entrance that states that any customer who has a fever or cough will not be allowed entrance.
- Limit the number of customers in venue to social distancing guidelines issued by CDC and ADPH.
- Encouragement of touch-free payment options for ticketing, food and retail service.
- All staff will use PPE as deemed necessary.
- Food service and retail service areas will be frequently sanitized or upon customer requests.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Owner/Management will meet with all employees and communicate measures verbally and in writing.
- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Additional hand sanitizing stations could be utilized.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- Yes, plexiglass barriers may be needed in some areas, namely the ticket taking/entrance, retail, and food service areas.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Gloves may be required and usage could vary based on the level of interaction with customers, namely the touching of physical cash.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- Increased emphasis on touch-free payment options
- Frequent cleaning/sterilization of high touch areas
- Employees will wear gloves as needed
- Additional hand sanitizer stations
- Informative messaging on best practices for social distancing, hand washing, etc.
- Customers will be barred entry once social distancing capacity has been reached.
- Interactive exhibit (touch and feel exhibits, play areas) may be closed or modified to help maintain best practices for health and safety.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Measures will be communicated via social media (Facebook/Instagram) and on the museum's website.
- Measures will be posted at the entrance of the museum for customers to read before entering.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Additional hand sanitizing with additional hand sanitizer stations

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- Yes, in some food service or retail service areas, as well as at the entrance/ticket booth. It may also be needed in some high-traffic exhibit spaces to help maintain social distancing best practices.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- Space between customers in food service and retail areas, as well as the ticket booth, will be set at the recommended 6 feet. It may also be necessary to set the same requirement in high-traffic exhibit areas.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- No, all employees would be educated/trained in best practices for sanitization.

SUMMARY

In order to protect the general public and their employees, museums will put strict social distancing and sanitization protocols in place. They will maintain a distance of six feet between patrons throughout the museum. Museums will implement extensive and stringent cleaning methods in their facilities to avoid to transmission of the virus the causes COVID-19.

Recommended date to safely resume operations is May 1st.

ENTERTAINMENT

VENUES

-

Planetariums

AVERAGE LEVEL OF CUSTOMER INTERACTION

- Cashiers and ticket takers at the entrance have limited interaction with customers at the ticket exchange.
- Food service area employees have limited interaction with customers through exchange of cash money.
- Retail service area employees have limited interaction with customers through exchange of cash money.

Employee Protection

EMPLOYEE PROTECTIVE MEASURES

- Temperature readings taken daily for all employees upon entry to the venue.
- Limit the number of customers in venue to social distancing best practices.
- Encouraging touch-free payment options for ticketing, food and retail service.
- All staff to use PPEs as deemed necessary.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Management will meet with all employees and communicate measures verbally and in writing.
- All employees will be required to sign a statement acknowledging they understand and will adhere to the guidelines.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Additional hand sanitizing stations could be utilized.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT, SUCH AS SCREENS AT CHECKOUT COUNTERS?

- Yes, plexiglass barriers may be needed in some areas, namely the ticket taking/entrance, retail, and food services.

WILL THESE MEASURES REQUIRE ADDITIONAL SANITIZATION PRACTICES IN REGARD TO SUPPLY CHAINS IN YOUR INDUSTRY, SUCH AS SANITIZATION OF INCOMING STOCK, COMPONENT PARTS, RAW MATERIALS, ETC?

- No.

WILL THESE MEASURES REQUIRE THE PURCHASE AND USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE), SUCH AS FACE-MASKS OR GLOVES?

- Yes. Gloves may be required and usage could vary based on the level of interaction with customers, namely the interaction of touch with cash money.

Customer Protection

CUSTOMER PROTECTIVE MEASURES:

- Limited capacity for food service and retail areas, as well as in venue seating.
- Increased emphasis on touch-free payment options.
- Frequent cleaning and sanitizing of high-touch areas.
- Employees will wear gloves as needed.
- Additional hand sanitizer stations as needed.
- Limitation of seating in food service area and auditorium space to employ social distancing best practice of six feet.
- Customers will be barred entry once building capacity has been reached.
- Interactive exhibits may be closed or modified to help maintain best practices for health and safety.
- Employees will sanitize common areas frequently and at customer requests.

HOW CAN THESE MEASURES BE COMMUNICATED TO EMPLOYEES IN A CLEAR AND CONSISTENT MANNER ACROSS THE INDUSTRY?

- Informative messaging posted on best practices for social distancing and hand washing.
- Measures will be communicated via social media and on the attraction website.
- These measures will be posted at the entry for customers to read before entering.

DO ANY MEASURES REQUIRE A BUSINESS TO GET AN UPDATED BUILDING OCCUPANCY FIRE CODE IN ORDER TO DETERMINE A CERTAIN PERCENTAGE OF OCCUPANCY ALLOWED IN THE STORE/FACILITY?

- No.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL OR PARTICULAR CLEANING/SANITATION SUPPLIES?

- Additional hand sanitizer for additional stations.

WILL THESE MEASURES REQUIRE THE INSTALLMENT OF CERTAIN EQUIPMENT OR MARKINGS, SUCH AS TAPE ON THE FLOOR IN CHECKOUT LINES?

- Yes. In some food service, retail service areas, and ticket booths.

WILL THESE MEASURES REQUIRE ANY ADDITIONAL SOCIAL DISTANCING REQUIREMENTS IN AREAS OF CLOSE PROXIMITY?

- Yes. These areas will adhere to the social distancing practice of six feet.

WILL THESE MEASURES REQUIRE THE DESIGNATION OF AN EMPLOYEE TO PERFORM A SPECIFIC DUTY, SUCH AS MONITORING STORE CAPACITY OR CONSISTENTLY SANITIZING A DESIGNATED SURFACE?

- No.

SUMMARY

Ensuring that social distancing measures are implemented in high traffic areas will be the key component to combatting COVID-19 in this industry. These measures can be communicated to businesses in this industry by a public press release and/or an announcement by the Alabama Department of Public Health.

Effective Date of Implementation and Reopening: 05/01/2020

ATHLETIC FACILITIES

CONTENT TO BE ADDED

AGRICULTURE
& POULTRY

By virtue of being deemed critical infrastructure by the United States Department of Homeland Security and an essential business by the Alabama Department of Public Health, the agriculture industry across the board is operating business as usual other than utilizing CDC recommended social-distancing guidelines in their retail establishments (agriculture cooperatives, Agri-AFC, private businesses participating in the sale of agriculture inputs, etc).

Although their flow of daily operations has seen minimal disruptions due to state health orders, their customers are being affected greatly. For example, fast food restaurants are purchasing far less chicken than before the state health orders were instituted. Due to this fact, supply chains with poultry integrators have been severely disrupted. This disruption trickles down to the individual poultry farmers and their ability to turn over flocks. Farmers in the poultry industry are compensated on a flock by flock basis. The reduction in the amount of flocks they can produce greatly affects their ability to turn a profit or even make payments on their agriculture loans.

In addition to the poultry industry, our cattle farmers are seeing a great deal of disruption from a market standpoint. Although there has been a much higher volume of beef being purchased in grocery stores, it is primarily hamburger meat. Specialty cuts of beef are where beef packers make the bulk of their profit. Most specialty cuts of beef are prepared by restaurants, and due to state health orders they have been limited to curbside pick-up only. By totally removing all walk-in traffic, restaurants have seen a tremendous reduction in business. This reduction in business has forced them to purchase far less beef product, and this trickles down all the way to the producer.

In conclusion, the state health orders have not placed a daily operational burden on our farmers and producers, but they have caused a disruption in their primary markets of sale. In essence, by easing the regulations placed on their customers, much of the market concerns the agriculture industry is facing will be removed.

PERSONAL
PROTECTIVE
EQUIPMENT

Overview

As we look at reopening Alabama, we are aware that we must consider the health risks/challenges that have to be overcome in order to safely and quickly re-open our state's businesses and our economy. Re-opening businesses must be managed safely and that will require both adequate testing, PPE supplies and a specific and prioritized plan outlining who should use them and how.

To do this effectively, all national reports/recommendations agree we need mass rapid testing availability. Rapid tests will allow us to identify hotspots, minimize the risk, continue to flatten the curve and manage the future progression of the virus. Employers need to be able to identify people who are sick and then require their isolation and trace the people they contact.

Priority of available PPE is being appropriately given to health care workers and first responders. As more PPE becomes available, we need to accommodate the needs of other physicians and medical personnel who have direct patient contact but have had little or no personal protection due to diversion. Once the supply can reasonably provide for these medical providers, only then can we recommend or require businesses, industry and public sectors to use protective equipment in environments where close contact takes place.

The State must be proactive and forward thinking in developing strategic efforts to recruit our own in-state manufacturers and suppliers for many PPE products and critical supplies. Identify existing companies that are capable and interested in filling this niche and consider incentivizing through tax credits, etc.

Recognizing that there is not a one-size fits all approach, it is important that we assess the threat region by region and consider re-opening various businesses in phases or industry by industry. Availability and utilization of protective equipment and sanitization measures must be the top criteria in determining who can safely open and when.

Current PPE orders: The State's focus has been to procure sufficient PPE for the medical community for the duration of the pandemic. According to the Governor's Strategic Asset Team, a large shipment is expected next week from Honeywell. Other orders are being set up to insure future stability. The medical/health-care supply needs are not yet at optimal levels, and none of the new PPE will be allocated for business or public consumption.

Alabama-based vendors: Per conversation with Secretary Canfield, the state has a working list of companies who are producing medical grade supplies *only* during the COVID-19 pandemic. These companies have re-tooled their operations for a temporary period to help meet the immediate pressing needs.

Additional Alabama companies: The state is also working with a much smaller list of Alabama companies who are in various stages of planning/development to produce various PPE supplies on a permanent basis. One shows a lot of promise and can ramp up fairly quickly to produce surgical pleated facemasks in large quantities. This company is also capable of accessing through their import connections up to 10 million per month of the KN-95 masks, and similar large-scale quantities of disposable masks, face shields, and other protective apparel. Senator Gudger has been in discussion with these companies.

Gloves: There are two manufacturers in the state who are (one will be starting production as early as next week) making medical and industrial latex gloves. It will take some time to build their production levels.

Resource List: The Department of Commerce thinks there is a possibility they could provide at least a partial listing of resources that could be made available on a website by the time we start re-opening specific categories of businesses. We asked Secretary Canfield if any of these companies would consider prioritizing orders to Alabama businesses at least during the initial efforts to re-open so that efforts could be implemented without undue risk for lack of available supplies.

As our sub-committee works to develop a plan for re-opening businesses, we are, of course, looking at how to reopen as safely as possible. We need guidance from the health and medical authorities on what level or grade of PPE is adequate for various sectors of businesses. i.e. a hairdresser does not need an N-95 mask, but what grade of face-covering is appropriate for that close contact type of work?

We must have some reasonable expectation that the necessary supplies are available for each category of business before we can realistically expect them to be compliant with re-opening requirements/recommendations.

Non-PPE Items Needed:

Liquid and Spray Disinfectants

Sani-wipes

Gel or Foam Hand Sanitizers

UV wands

Plexi-glass Shield

Thermometers

APPENDICES

ALABAMA POLICY INSTITUTE REPORT:
COVID-19 IN ALABAMA

AMERICAN ENTERPRISE INSTITUTE
REPORT: *A ROADMAP TO
REOPENING*

HARVARD GLOBAL HEALTH
INSTITUTE: *MENTAL HEALTH IN THE
COVID-19 RESPONSE*